



# Monthly Training Agenda

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**October 16, 2012**

- **Purchasing Overview Training**
  - Janet Pool - Washington Military Department Finance
- **Purchasing Procedures Discussion (Information Gathering)**
  - Craig Ginn – Emergency Logistician
  - Kristin Ramos– Emergency Logistician
- **Purchasing Procedures Exercise**
  - Craig Ginn– Emergency Logistician
  - Kristin Ramos– Emergency Logistician
- **WebEOC Monthly Tips**
  - Debbie Bostwick - Washington Military Department IT
    - Automated Situation Report
    - Incident Dependent Contact Board
    - Logistics File Library
- **Open Discussion**
  - All
- **Next Training**
  - November 20<sup>th</sup> – Rapid Tag System